High Desert "Partnership in Academic Excellence" Foundation, Inc. dba LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee) June 2, 2023 - Public Meeting – 9:00 a.m.

Meeting at: 17500 Mana Rd., Apple Valley, CA Additional Locations: 230 S. Waterman Ave., San Bernardino, 2436 E. Morrow, Phoenix, AZ; 1936 De Anza Dr., Colton, CA; 15370 Cholame Rd. Unit.12, Victorville, CA; 14441 Palo Alto Ct.,Victorville, CA; 14526 Palmdale Rd, Victorville CA, 952 Palm Drive, Colton, CA

Public may attend the meeting from computer, tablet or smartphone at this link: <u>https://global.gotomeeting.com/join/612285245</u> Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

1. <u>CALL TO ORDER AND PLEDGE OF ALLEGIENCE</u>: Lisa Lamb, President/CEO

2. <u>ROLL CALL</u>: Lisa Lamb, President/CEO

3. <u>PUBLIC COMMENTS</u>: Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a "Registration Card to Address the Board" (located on the website) and email it to the Secretary at <u>foundation@lcer.org</u>. Your comment will be read at the meeting during public comments or as the agenda item is heard.

4. <u>CONSENT AGENDA</u>:

.01 Approve Minutes of May 5, 2023 Regular Meeting

5. **<u>DISCUSSION/ACTION ITEMS:</u>**

- .01 Approve Foundation funds to be put into a CD David Gruber
- .02 Review Distinguished Award Nominations
- .03 Fundraisers Jisela Corona
 - i. Celestial Soirée LCF Annual Gala on September 30, 2023

6. **INFORMATION INCLUDED IN PACKET**: (Board members may ask questions on items for clarification.)

- .01 Lewis Center Foundation Financial Reports
- .02 Donations 2022-23
- .03 Lewis Center Foundation Board Attendance Log
- .04 LCER Board/Lewis Center Foundation Give and Get

7. <u>BOARD/STAFF COMMENTS</u>:

.01 Ask a question for clarification or make a brief announcement or report on his or her own activities .02 Future agenda items

8. <u>RECOMMENDATIONS TO THE LCER BOARD</u>:

9. ADJOURNMENT

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee) May 5, 2023

- 1. <u>CALL TO ORDER AND PLEDGE OF ALLEGIENCE</u>: Dr. Lisa Lamb, President/CEO, called the meeting to order at 9:02 a.m.
- 2. <u>ROLL CALL</u>: Lewis Center Foundation Board members Ambar Martinez Palacios (arrived at 9:20), Buck Goodspeed (arrived at 9:20) Marisol Sanchez and Genesis Vargas were in attendance. Members Sarina Daniels-Muhammad and Jessica Rodriguez were absent. Staff members Teresa Dowd, David Gruber, and Lisa Lamb were also in attendance. NSLA Parent Vianey Gonzalez was also in attendance.

3. **<u>PUBLIC COMMENTS</u>**: None

4. <u>CONSENT AGENDA</u>:

.01 Approve Minutes of March 7, 2023 and April 4, 2023 Regular Meetings .02 Approve 2023-24 Lewis Center Foundation Board Calendar

On a motion by Marisol Sanchez, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda items 4.01-4.02 by roll call vote.

5. <u>DISCUSSION/ACTION ITEMS:</u>

- .01 Approve Vianey Gonzalez as a Lewis Center Foundation Board Member On a motion by Marisol Sanchez, seconded by Genesis Vargas, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda items 4.01-4.02 by roll call vote.
- .02 Approve Foundation funds to be put into a CD David Gruber presented information on a CD with Desert Community Bank. We wish to put \$100K of Foundation funds into the CD. The rate is 3% for 13 months. There was discussion that this is too long of a term for this percentage rate. David will reach out to U.S. Bank to see if they have a greater return. This item will be tabled to the next meeting.
- .03 Fundraisers
 - i. High Desert Brew Fest it was discussed that as we are now gearing up for the annual gala, we should postpone the Brew Fest to early next year so we aren't requesting donations at the same time.
 - ii. McDonald's Fundraisers will be May 11, 2023. We will split attendance between the events with Foundation members, school Admin, Exec Team and Ambassadors. Flyers will be distributed at drop off on the morning of May 11 and posted on social media and at each reception site.
 - iii. Celestial Soirée The sponsor form in completed and available on the gala planning doc. The budget for decorations was bumped up to \$1,000. Marisol does not have an update on astronaut Katya Echzaretta as a speaker. Jisela will be sending out the Distinguished Award information this week to nominate a staff member from each school site as well as a community member. She will also be sending out the gala Save the Date.

6. **INFORMATION INCLUDED IN PACKET**: (Board members may ask questions on items for clarification.)

- .01 Lewis Center Foundation Financial Reports
- .02 Donations 2022-23
- .03 Lewis Center Foundation Board Attendance Log

7. <u>BOARD/STAFF COMMENTS</u>:

.01 Ask a question for clarification or make a brief announcement or report on his or her own activities .02 Future agenda items – David Gruber will bring back CD information for U.S. Bank.

8. <u>RECOMMENDATIONS TO THE LCER BOARD</u>:

9. <u>ADJOURNMENT</u> – Dr. Lisa Lamb adjourned the meeting at 9:45 a.m.

Foundation Savings - 4100005285 2022-23 As of 4/30/23

A3 01 4/30/23											
Description	Beginning Balance	Debit	Credit	Interest	Ending Balance						
AAE Capital Campaign	\$85,427.27	\$243.25		285.02	\$85,469.04						
NSLA Capital Campaign	\$69,008.19	\$69,578.24	\$300.00	230.73	(\$39.32)						
Davis Scholarship Endowment	\$14,046.45			40.72	\$14,087.17						
Global Exchange Programs	\$13,009.31			40.72	\$13,050.03						
HiDAS Endowment	\$64,105.98	\$1,568.28		217.16	\$62,754.86						
Scholarships	\$28,849.61	\$500.00	\$8,061.26	95.01	\$36,505.88						
Unrestricted	\$132,642.62	\$7,930.74	\$1,749.84	447.89	\$126,909.61						
TOTAL					\$338,737.26						

Restricted Scholarship Funds				
AAE Ambassadors Scholarship	\$0.00			\$0.00
AAE PTC Scholarship	\$0.00			\$0.00
AAE Staff Scholarship	\$0.00		\$265.88	\$265.88
Bud Biggs Memorial Scholarship	\$0.00		\$2,295.38	\$2,295.38
Edison Scholarship	\$0.00			\$0.00
Gerardo Diaz Jr. Scholarship	\$0.00			\$0.00
Mike Mangold Scholarship	\$2,750.00			\$2,750.00
San Manuel Scholarship	\$0.00		\$5,000.00	\$5,000.00
Sandra Perea Scholarship	\$6,535.00			\$6,535.00
SLT Scholarship	(\$500.00)	\$500.00	\$1,000.00	\$0.00
Total Unrestricted Scholarship Funds				\$19,659.62

Restricted AAE Capital Campaign Funds			
High Desert Turtle and Tortoise Club	\$2,500.00		\$2,500.00
AAE Gym Weight Room	\$2,150.00		\$2,150.00
Watertower, Gristmill, Shade Structures	\$25,060.39		\$25,060.39
AAE Shade Fundraiser	\$10,900.36		\$10,900.36
Total Unrestricted AAE Capital Campaign			\$44,858.29

LEWIS CENTER FOUNDATION COMBINED BALANCE SHEET AND INCOME STATEMENT April 1 - April 30, 2023

CHECKING (LEWIS CENTER FOUNDATION)

Beginning Balance		\$7,743.54
Revenue HiDAS Club Funds - \$1,300 Mt. Wilson, \$75 Dues Donation to Unrestricted Donations to Bud Biggs Scholarship Donations to AAE Logo on A Building Online donation to AAE Staff Scholarship Online donation to Unrestricted Interest Total	\$1,375.00 \$40.00 \$96.80 \$1,068.45 \$9.92 \$9.92 \$0.18 \$2,600.27	
Expenditure Visa HiDAS Club - Mt. Wilson Full Night Viewing 5/21/23 Continental Signs - Deposit for AAE Logo on A Building Transfer to Savings - \$295.38 Biggs Scholarship, \$9.92 AAE Staff Scholarship <i>Total</i>	\$ 13.99 \$ 1,700.00 \$ 2,191.98 <u>\$ 305.30</u> \$ 4,211.27	
Ending Balance	Total	\$6,132.54
(HiDAS Club Balance within Checking: \$3,621.00)		
SAVINGS (LEWIS CENTER FOUNDATION)		
Beginning Balance Restricted Funds - AAE Capital Campaign Restricted Funds - NSLA Capital Campaign Restricted Funds - Davis Endowment Restricted Funds - Global Exchange Programs Restricted Funds - HiDAS Endowment Restricted Funds - Scholarships Unrestricted Funds		6 (62.96) 14,083.00 13,045.86 6 62,732.61 5 36,190.85 5 126,863.73
Revenue Donation to Bud Biggs Scholarship	\$295.38	
Donations to AAE Staff Scholarship	\$9.92 \$ 139.04	
Interest Total	<u>\$ </u>	
Expenditure		
Total	\$ -	
Ending Balance Restricted Funds - AAE Capital Campaign Restricted Funds - NSLA Capital Campaign Restricted Funds - Davis Endowment Restricted Funds - Global Exchange Programs Restricted Funds - HiDAS Endowment Restricted Funds - Scholarships Unrestricted Funds	Total	(39.32) 14,087.17 13,050.03 62,754.86 36,505.88 126,909.61 338,737.26
Total Checking and Savings		\$344,869.80

Donations 2023-24

Date	Recognition Name	Amount	Fund	Campaign	Appeal
8/12/2022	Jennifer Fanscoyoc	\$240.00	AAE	Department	Visual and Performing Arts
8/16/2022	Isabelle Shyu	\$40.00	AAE	Department	Visual and Performing Arts
8/17/2022	James Muir	\$500.00	AAE	Unrestricted	
8/19/2022	Huirong Liang	\$100.00	AAE	Unrestricted	
10/27/2022	Life Church	\$200.00	AAE	Department	Athletics
11/3/2022	Kona Ice of Victorville	\$807.60	AAE	Department	Middle School
11/28/2022	Lawren Bell	\$70.00	AAE		
12/9/2022	AAE PTC	\$10,397.44	AAE		
2/9/2023	Mojave River Equine Veter	\$520.00	AAE	Department	Elementary
3/13/2023	Cynthia Allen	\$220.00	AAE	Department	High School
3/13/2023	Brendan Richards	\$72.00	AAE	Department	Elementary
5/8/2023	Hanh Doan	\$1 <i>,</i> 674.00	AAE	Unrestricted	Graduation Dinner
	Subtotal	\$14,841.04			
7/27/2022	Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign	
8/10/2022	-	\$10.53	Foundation	Unrestricted	
8/27/2022	Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign	
8/28/2022	Buck Goodspeed	\$200.00	Foundation	Unrestricted	Brew Fest Fundraiser
9/1/2022	Christina Edlauer	\$20.76	Foundation	Unrestricted	Brew Fest Fundraiser
9/2/2022	Darryn Doman	\$102.56	Foundation	Unrestricted	Brew Fest Fundraiser
9/2/2022	Amazon Smile	\$171.06	Foundation	Unrestricted	
9/4/2022	Tom O'Neil	\$500.00	Foundation	Unrestricted	Brew Fest Fundraiser
9/13/2022	Donna Hackney	\$10.00	Foundation	Unrestricted	Brew Fest Fundraiser
9/14/2022	Staci Yune	\$102.56	Foundation	Unrestricted	Brew Fest Fundraiser
9/15/2022	Sara Jeffs	\$10.53	Foundation	Scholarships	AAE Staff Scholarship
9/22/2022	Penny Bean	\$41.21	Foundation	Unrestricted	Brew Fest Fundraiser
9/26/2022	Lisa Lamb	\$10.53	Foundation	Unrestricted	
	Desiree Burgnon	\$300.00	Foundation	AAE Capital Campaign	Brick Campaign
9/26/2022	R&S Beverage Company	\$300.00	Foundation	AAE Capital Campaign	Brick Campaign
9/27/2022	Brook Gupta	\$102.56	Foundation	Unrestricted	Brew Fest Fundraiser

9/27/2022 Brook Gupta 9/27/2022 Teresa Dowd 9/27/2022 Jon Keller 9/28/2022 Diana Crowe 9/28/2022 Joshua Direen 9/28/2022 David Tellver 9/28/2022 Stephanie Deininger 9/28/2022 Mike Gonzalez 9/28/2022 Candice Gayle 9/28/2022 Vineyard Insurance Service 9/28/2022 Vineyard Insurance Service 9/28/2022 Lisa Lamb 9/28/2022 Brenda Cornejo 9/28/2022 Jisela Corona 9/28/2022 Veronica Calderon 9/28/2022 Ritual Brewing 9/28/2022 PRMG 9/28/2022 PRMG 9/28/2022 Bonnie Parti 9/28/2022 Dream Dinners 9/28/2022 NearCal 9/28/2022 Thinkwise Federal Credit U 9/28/2022 Tracy Goulet 9/28/2022 BSN Sports 9/28/2022 NSLA PTO 9/28/2022 RE/MAX 10/15/2022 Sara Jeffs 10/26/2022 Lisa Lamb 11/15/2022 Sara Jeffs 11/21/2022 Amazon Smile 11/26/2022 Lisa Lamb 11/29/2022 Marcia Vargas 11/29/2022 David Tellver 12/15/2022 Sara Jeffs

\$92.33 Foundation \$41.21 Foundation \$20.76 Foundation \$41.21 Foundation \$10.00 Foundation \$20.76 Foundation \$20.00 Foundation \$10.53 Foundation \$76.99 Foundation \$75.00 Foundation \$75.00 Foundation \$300.00 Foundation \$360.00 Foundation \$150.00 Foundation \$50.00 Foundation \$100.00 Foundation \$200.00 Foundation \$75.00 Foundation \$100.00 Foundation \$300.00 Foundation \$450.00 Foundation \$500.00 Foundation \$50.00 Foundation \$100.00 Foundation \$65.00 Foundation \$200.00 Foundation \$10.53 Foundation \$10.53 Foundation \$10.53 Foundation \$201.58 Foundation \$10.53 Foundation \$250.00 Foundation \$250.00 Foundation \$10.53 Foundation

Unrestricted **Scholarships** Unrestricted Scholarships Unrestricted Unrestricted Unrestricted Unrestricted Scholarships

Brew Fest Fundraiser Brew Fest Fundraiser AAE Staff Scholarship

AAE Staff Scholarship

Giving Tuesday Giving Tuesday AAE Staff Scholarship

12/26/2022 Lisa Lamb	•	Foundation	Unrestricted	
1/15/2023 Sara Jeffs	•	Foundation	Scholarships	AAE Staff Scholarship
1/26/2023 Lisa Lamb	\$10.53	Foundation	Unrestricted	
2/8/2023 Mitsubishi Cement Corpora	\$2,000.00	Foundation	Scholarships	Bud Biggs Scholarship
2/13/2023 Amazon Smile	\$273.13	Foundation	Unrestricted	
2/15/2023 Sara Jeffs	\$10.53	Foundation	Scholarships	AAE Staff Scholarship
2/17/2023 U.S. Borax, Inc.	\$1,000.00	Foundation		Ambassadors
2/21/2023 Linda Robsahm	\$100.00	Foundation	Scholarships	AAE Staff Scholarship
2/21/2023 Sally Ritchea	\$50.00	Foundation	Scholarships	AAE Staff Scholarship
2/22/2023 Tami Ebright	\$51.43	Foundation	Scholarships	AAE Staff Scholarship
2/26/2023 Lisa Lamb	\$10.53	Foundation	Unrestricted	
3/1/2023 Yolanda Carlos	\$100.00	Foundation	Scholarships	Bud Biggs Scholarship
3/1/2023 Patricia Caldwell	\$102.56	Foundation	Scholarships	Bud Biggs Scholarship
3/1/2023 Marisol Sanchez	\$102.56	Foundation	Scholarships	Bud Biggs Scholarship
3/10/2023 Your Cause	\$25.00	Foundation	Unrestricted	
3/15/2023 Sara Jeffs	\$10.53	Foundation	Scholarships	AAE Staff Scholarship
3/18/2023 Nalorn Sengamphan	\$102.56	Foundation	AAE Capital Campaign	
3/26/2023 Lisa Lamb	\$10.53	Foundation	Unrestricted	
4/14/2023 Brook Gupta	\$102.56	Foundation	Unrestricted	
4/14/2023 Stacy Newman	\$50.00	Foundation	Unrestricted	
4/15/2023 Sara Jeffs	\$10.53	Foundation	Scholarships	AAE Staff Scholarship
4/18/2023 Sara Tebbetts	\$25.87	Foundation	Unrestricted	
4/18/2023 Jon Keller	\$300.00	Foundation	NSLA Capital Campaign	Brick Campaign
4/19/2023 Emi Leis	\$100.00	Foundation	Unrestricted	
4/20/2023 Matt Dowland	\$102.56	Foundation	Unrestricted	
4/21/2023 Cynthia Allen	\$500.00	Foundation	Unrestricted	
4/21/2023 Debbie Bonacio	\$50.00	Foundation	Unrestricted	
4/21/2023 Donna Hackney	\$100.00	Foundation	Unrestricted	
4/21/2023 Sue Schappert	\$25.00	Foundation	Unrestricted	
4/21/2023 Linda Robsahm	\$25.00	Foundation	Unrestricted	
4/21/2023 Erika Agosto	\$150.00	Foundation	NSLA Capital Campaign	Brick Campaign
4/24/2023 Yolanda Carlos	\$100.00	Foundation	Scholarships	Bud Biggs Scholarship
4/26/2023 Lisa Lamb	\$10.53	Foundation	Unrestricted	
4/28/2023 Duberly Beck	\$150.00	Foundation	NSLA Capital Campaign	Brick Campaign

5/9/2023	Silvia Villagrana	\$300.00	Foundation	NSLA Capital Campaign	Brick Campaign
5/9/2023	George Armstrong	\$300.00	Foundation	AAE Capital Campaign	Brick Campaign
5/9/2023	Staci Yune	\$300.00	Foundation	NSLA Capital Campaign	Brick Campaign
5/10/2023	David Gruber	\$300.00	Foundation	NSLA Capital Campaign	Brick Campaign
5/12/2023	Amazon Smile	\$112.97	Foundation	Unrestricted	
5/12/2023	Anonymous Anonymous	\$155.25	Foundation	Unrestricted	
5/15/2023	Sara Jeffs	\$10.53	Foundation	Scholarships	AAE Staff Scholarship
5/16/2023	Teresa Dowd	\$150.00	Foundation	AAE Capital Campaign	Brick Campaign
5/17/2023	Genevieve Cook	\$20.00	Foundation	Scholarships	AAE Staff Scholarship
5/18/2023	Teresa Dowd	\$30.00	Foundation		
5/18/2023	Charlotte Wilmeth-Street	\$102.56	Foundation	Scholarships	AAE Staff Scholarship
5/18/2023	AAE ASB	\$2,192.00	Foundation	Unrestricted	
5/18/2023	Stacy Newman	\$50.00	Foundation	Scholarships	AAE Staff Scholarship
5/18/2023	Jisela Corona	\$150.00	Foundation	AAE Capital Campaign	Brick Campaign
	Subtotal	\$16,283.23			
8/2/2022	Pizza Factory	\$100.00	LCER	Unrestricted	
8/2/2022	Los Domingos	\$100.00	LCER	Unrestricted	
8/2/2022	Schools First Credit Union	\$120.00	LCER	Unrestricted	
8/2/2022	SISC	\$120.00	LCER	Unrestricted	
10/2/2022	Farmer Boys	\$450.00	LCER		Ambassadors
10/20/2022	PCH Architects	\$100.00	LCER		Ambassadors
10/24/2022	The Bradco Co.	\$210.00	LCER	Clubs	Ambassadors
11/29/2022	BNSF	\$1,500.00	LCER		Ambassadors
12/7/2022	Mitsubishi Cement Corpora	\$1,000.00	LCER		Ambassadors
12/14/2022	Suzanne Carmona	\$1,000.00	LCER		Ambassadors
12/16/2022	Alaska USA	\$500.00	LCER		Ambassadors
1/12/2023	Dr. Paul Bell DDS Inc.	\$50.00	LCER		Ambassadors
1/16/2023	David Higginson	\$255.93	LCER		Ambassadors
1/17/2023	Town's End	\$180.00	LCER		Ambassadors
1/20/2023	Demetrius Freeman	\$1,000.00			Ambassadors
	Anonymous Anonymous	\$100.00			Ambassadors
	Pete Morse	\$204.81			Ambassadors
2/16/2023	A Dancer's Pointe	\$102.56	LCER	Clubs	Ambassadors

2/23/2023 Edward Bonadiman	\$500.00	LCER	Clubs	Ambassadors
2/24/2023 Sara Jeffs	\$200.00	LCER		Ambassadors
Subtotal	\$7,793.30			
			5	
8/26/2022 Stephanie Deininger	\$167.00	NSLA	Department	Middle School
9/9/2022 Stephanie Deininger	\$92.00	NSLA	Department	Middle School
9/30/2022 Stephanie Deininger	\$196.00	NSLA	Department	Middle School
Subtotal	\$455.00			
TOTAL	¢ 20.272.57			
TOTAL	\$ 39,372.57			

LCF Board Meetings Attendance Log 2023

	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL
Marisol Sanchez	Present	Present	Present	Present							100%
Ambar Martinez	Present	Present	Present	Present							100%
Buck Goodspeed	Present	Present	Absent	Present							75%
Jessica Rodriguez	Present	Absent	Present	Absent							50%
Genesis Vargas	Absent	Present	Absent	Present							50%
Vianey Gonzalez											

LCER Board Give and Get Fiscal Year 2022/2023

Member		G	iive	Get	In-ki	ind	Total
Pat Caldwell		\$	103				\$ 103
Yolanda Carlos		\$	200				\$ 200
Omari Onyango							\$ -
Sharon Page							\$ -
Jessica Rodriguez							\$ -
Marisol Sanchez		\$	103				\$ 103
David Rib				\$ 3,000			\$ 3,000
Pat Schlosser							\$ -
							\$ -
	Total	\$	405	\$ 3,000	\$	-	\$ 3,405

Lewis Center Foundation Board Give and Get Fiscal Year 2020/2021

Member		Ģ	ive	(Get	In	kind	Т	otal
								\$	-
Buck Goodspeed		\$	200					\$	200
Vianey Gonzalez								\$	-
Ambar Martinez								\$	-
Jessica Rodriguez								\$	-
Marisol Sanchez								\$	-
Genesis Varags								\$	-
	Total	\$	200	\$	-	\$	-	\$	200

Total Combined Boards \$ 6	505	\$	3,000	\$	-	\$	3,605
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